



Overview

Elissa Slotkin for Congress is seeking a stipended Communications Intern to assist the team with day-to-day operations that support U.S. Rep. Elissa Slotkin's campaign in Michigan's 7th congressional district. The opportunity will primarily focus on in-office work, but interest in assisting with appearances, videos and media interviews can be discussed upon hiring.

Must commit to working a minimum of 15 hours per week; preference will be given to applicants who can commit to reliable hours and hours in the early morning. Applications will be accepted on a rolling basis, with preference given to those with immediate availability lasting through November 15, 2022.

This position will report directly to the Communications Director and work alongside other comms team members. The campaign is committed to training the next generation of political leaders in Michigan, so interest in politics and future campaigns is a big plus.

To apply for this position, please submit a PDF resume and cover letter to jobs@elissaforgoingress.com with the subject line "Communications Intern".

Core Responsibilities

- Compile relevant daily press clips each morning before 9:30 a.m. to be reviewed by the team and Rep. Slotkin
- Assist in maintaining the press list
- Update and maintain campaign spreadsheets (primary results, fundraising emails, social media records, etc.)
- Draft forward-facing communications under the guidance of comms staff
- Intern will have the opportunity to assist with other projects according to their interests and at the discretion of the Communications Director

Qualifications

- Extremely organized with ability to track multiple priorities at once.
- Effective communicator with strong creative writing skills.
- Familiarity with Adobe Creative Suite and Canva preferred but not required.
- Self-starter with a strong work ethic who is willing to work non-traditional hours.
- Campaign experience preferred, though not required.
- Must commit to working a minimum of 15 hours per week; preference will be given to applicants who can commit to reliable hours.