

Position Description -- Field Fellowship

Elissa Slotkin for Congress is seeking summer Field Fellows to help re-elect U.S. Representative Elissa Slotkin in Michigan's new 7th Congressional District. Interns will gain invaluable hands-on experience working closely with the Field Department. Field Interns will be assigned a variety of tasks to meet the department's weekly voter contact goals, train volunteers, and work on other special projects. Field Fellows will work closely with Field Organizers and Deputy Field Directors to reach these goals, and will report to the Field Director on the team.

This is a stipended, full-time position. We will also accept part-time applicants, with a minimum commitment required of 20 hours per week. This position is based in the campaign headquarters in East Lansing, MI, but interns may be assigned to other field offices in the 7th Congressional District based on their preference and the needs of the campaign.

The Elissa Slotkin for Congress Fellowship program is perfect for young people seeking an opportunity to gain real, applicable experience in a top-tier political campaign. The internship program has historically been the main pipeline for paid staff roles and is taken under advisement when applying for future roles with Congresswoman Slotkin .

To apply for this position, please submit a PDF resume and cover letter to jobs@elissaforcongress.com with the subject line "Summer Field Fellowship". Positions will be filled no later than May 31, 2022, and will start June 7, 2022, running through August (timeline flexible if needed).

Core Responsibilities

- Assist the campaign in reaching extremely ambitious voter contact metrics in order to win one of the country's most competitive Congressional campaigns by hitting weekly volunteer recruitment numbers, largely via phone calls
- Develop and maintain lasting relationships with volunteers in order to create a robust network of consistent supporters for the Congresswoman's campaign that can be leveraged for ongoing volunteer shifts and upcoming events
- Assist with all aspects of Field events, including preparing volunteer materials, maintaining attendance lists, soliciting volunteer shifts by phone and email to hit volunteer shift goals, staffing events, and appropriate follow-up.
- Draft memorandum and other internal materials for the Congresswoman and the Field Team.
- Interns will have the opportunity to assist with other projects on the campaign according to their interests and at the discretion of the Field Director, including campus-specific organizing programs at Michigan State University.

Qualifications

- Skilled communicator who is comfortable having conversations with people they haven't met, representing Congresswoman Slotkin's values and priorities to a network of potential volunteers

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- Self-starter with a strong work ethic who is willing to assist with campaign events during evening and weekend hours.
- Ties to Michigan's 7th Congressional District *strongly* preferred, though not required.
- Valid driver's license and reliable transportation *strongly* preferred, though not required.

Compensation

- Field Fellows will be expected to work a minimum of 20 hours per week, and are eligible to work a full-time 40 hours per week, and will receive a monthly stipend.

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